

Completing Section J of the ERB form (Title Code Matrix) – Payroll secretaries and HR representatives

IMPORTANT: This document is for reference purposes ONLY and the data included are subject to change without notice. If you have any questions regarding title codes or the title descriptions included in this document, contact your ISC.

Title Code	Description
AEPFP	ADULT FIELD BASED ED PARA
AEPOP	ADULT OFFICE BASED ED PARA
AREPP	ANNUAL EDUCATIONAL PARA
ARTAP	ANNUAL REG TEACHER AIDE PARA
HREPP	PART TIME ED PARAPROFESSION
PSBLK	BULK PER SESSION ED PARA
PSOEP	PERSESSION ONLY ED PARA
SREPP	OCC EDUCATIONAL PARA
AEACQ	ADULT EDUCATOR ASSISTANT COORD
AEACR	ADULT ED ASST COORD - REG SUB
AECDQ	ADULT EDUCATOR COORDINATOR
AECDR	ADULT ED COORD - REG SUB
ASPRQ	ASPIRING PRINCIPAL
CLPIQ	SCHOOL PSYCHIATRIST
CLPIR	PSYCHIATRIST - REG SUB
EACSQ	EDUCATIONAL ADMINISTRATOR CSA
EACSR	EDUCATIONAL ADMINISTRATOR CSA
NLNSQ	NEW LEADERS FOR NEW SCHOOLS
SCAPQ	12 MONTH SPECIAL ED ASST PRIN
SCASQ	12 MONTH SPECIAL ED SUPERVISOR
SSAAQ	12 MONTH ASSIST PRIN ASSIGNED
SSAPQ	12 MONTH ASSISTANT PRINCIPAL
SSASQ	12 MONTH SUPERVISOR
SUAAQ	ASSISTANT PRINCIPAL ASSIGNED
SUADQ	ASSISTANT DIRECTOR
SUAPQ	ASSISTANT PRINCIPAL
SUAPR	ASSISTANT PRINCIPAL
SUASQ	SUPERVISOR ASSIGNED
SUCPQ	COMM SPEC ED CHAIRPERSON
SUDAQ	DISTRICT SUPV ATTEND OFFICER
SUDIQ	DIRECTOR
SUPAQ	PRINCIPAL ASSIGNED
SUPLQ	PRINCIPAL
SUPLR	PRINCIPAL
SUSUQ	SUPERVISOR
SUSUR	SUPERVISOR
SUYAQ	DIVISION SUPV ATTEND OFFICER
SULIQ	LOCAL INSTR SUPERINTENDENT
SURDQ	DEPUTY REGIONAL SUPERINTENDENT
SURIQ	REGIONAL INSTR SUPERINTENDENT
SUYAQ	CHANCELLOR
SUYBQ	DEPUTY CHANCELLOR
SUYCQ	EXECUTIVE DIRECTOR
SUYDQ	COMMUNITY SUPERINTENDENT
SUYEQ	DEPUTY ASST SUPERINTENDENT

SUYFQ	ASSISTANT SCHOOL MEDICAL DIREC
SUYJQ	DEP COMMUNITY SUPERINTENDENT
SUYWQ	ASSISTANT SUPERINTENDENT
SUY YQ	PEDAGOGIC MANAGERS
AETRQ	ADULT EDUCATION TEACHER
AETRR	ADULT EDUCAT TEACH - REG SUB
ASATQ	TEACHER ASSISTANT - REG SUB
ASATR	TEACHER ASSISTANT - REG SUB
ASLLR	TEACHER ASST LIBRARY - REG SUB
ASVAQ	TEACH ASST VOCATION - REG SUB
ASVAR	TEACH ASST VOCATION - REG SUB
CLPGQ	PYSCHOLOGIST IN TRAINING
CLPGR	PSYCHOLOGIST IN TRAIN-REG SUB
CLPHR	PSYCHOLOGIST IN TRAIN-REG SUB
CLSGR	SCH SOC WRKR IN TRAIN-REG SUB
CLSPQ	SCHOOL PSYCHOLOGIST
CLSPR	SCHOOL PSYCHOLOGIST - REG SUB
CLSWQ	SCHOOL SOCIAL WORKER
CLSWR	SCHOOL SOCIAL WORKER - REG SUB
EANBQ	EDUCATIONAL ADMINISTRATOR
EAUFQ	EDUCATIONAL ADMINISTRATOR UFT
GCGAQ	GUIDANCE COUNSELOR ASSIGNED A
GCGAR	GUID COUN ASSIGNED A - REG SUB
GCGBQ	GUIDANCE COUNSELOR ASSIGNED B
GCGBR	GUID COUN ASSIGNED B - REG SUB
GCGCQ	GUIDANCE COUNSELOR
GCGCR	GUIDANCE COUNSELOR - REG SUB
LBLAQ	LAB SPECIALIST/ASSISTANT
LBLAR	LAB SPECIALIST/ASST - REG SUB
LBLTQ	LAB TECHNICAN
LBLTR	LAB TECHNICAN - REG SUB
MIMIQ	SCHOOL MEDICAL INSPECTOR
MIMIR	SCH MEDICAL INSPECTOR -REG SUB
SYSAR	SCH SECRETARY ASST - REG SUB
SYSIR	SCH SECRETARY INTERN - REG SUB
SYSYQ	SCHOOL SECRETARY
SYSYR	SCHOOL SECRETARY - REG SUB
TRCRQ	TEACH BILIN SCH COMM RELATIONS
TRCRR	TEACH BIL SCH COMM REL-REG SUB
TREVQ	TEACHER EDUCATIONAL EVALUATOR
TREVR	TEACH ED EVALUATOR - REG SUB
TRNYQ	TEACHER WNYE
TRNYR	TEACHER WNYE - REG SUB
TRRRQ	TEACHER RESOURCE ROOM
TRRRR	TEACHER RESOURCE RM - REG SUB
TRTAQ	TEACHER ASSIGNED A
TRTAR	TEACHER ASSIGNED A - REG SUB
TRTBQ	TEACHER ASSIGNED B
TRTBR	TEACHER ASSIGNED B - REG SUB
TRTCQ	TEACHER TEACHER IN CHARGE
TRTMQ	TEACHER BILINGUAL
TRTMR	TEACHER BILINGUAL - REG SUB
TRTRQ	TEACHER

TRTRR	TEACHER - REG SUB
TRTSQ	TEACHER SPECIAL EDUCATION
TRTSR	TEACHER SPECIAL ED - REG SUB
TRTTQ	TEACHER TRAINER
TRTTR	TEACHER TRAINER
TRVCQ	TEACHER VOCATIONAL
TRVCR	TEACHER VOCATIONAL - REG SUB
TRWXQ	TEACHER ATTENDANCE
TRWXR	TEACHER ATTENDANCE - REG SUB
40510	ACCOUNTANT (H-BANK)
10001	ADMIN ACCOUNTANT (H-BANK)
10022	ADMIN COMMUNITY RELATION SPEC (H-BANK)
82991	ADMIN CONSTRU PROJECT MAN - (Annual)
10031	ADMIN EDUCATION ANALYST (Annual)
10062	ADMIN EDUCATION OFFICER (Annual)
10015	ADMIN ENGR - (Annual)
10025	ADMIN MGR (Annual)
82976	ADMIN PROCUREMENT ANALYST - (ANNUAL)
10033	ADMIN PUBLIC INFO SPECL - (Annual)
10080	ADMIN QUAL ASSUR SPEC - (Annual)
82986	ADMIN RETIRE BENEF SPECIA - (Annual)
10065	ADMIN SCH FOOD SERV MGR - (ANNUAL)
10083	ADMIN SCHOOL SEC MANAGER - (Annual)
10037	ADMIN SPACE ANALYST
10026	ADMIN STAFF ANALYST (ANNUAL)
10038	ADMIN STOREKEEPER - (Annual)
10020	ADMN INVESTIGATOR - (Annual)
10010	ADMN MGT AUDITOR - (10010I)
A0087	AGENCY ATTORNEY
B0087	AGENCY ATTORNEY OJ/M
91697	AREA MANAGER OF SCH MAINT - (Annual)
40517	ASSOC ACCOUNTANT (H-BANK)
06651	ASSOC ARTS PROG SPECIALIS - (Annual)
40527	ASSOC BOOKKEEPER (H-BANK)
12629	ASSOC ED ANALYST (Annual)
1262D	ASSOC ED ANALYST (UNION) (H-BANK)
12634	ASSOC ED OFFICER (BOE)
1263B	ASSOC ED OFFICER (UFT)
71141	ASSOC FINGERPRINT TECH - (Annual)
31121	ASSOC INVESTIGATOR
40503	ASSOC MGT AUDITOR - (Annual)
60816	ASSOC PUBLIC INFO SPEC (H-BANK)
34192	ASSOC QUAL ASSUR SP (FOOD - (Annual)
34196	ASSOC QUAL ASSUR SPEC PUP - (Annual)
40493	ASSOC RET BENEF EXAM - (Annual)
12627	ASSOC STAFF ANALYST (UNION) (H BANK)
40491	ASST BENEFITS EXAMINER - (Annual)
90621	ASST MEDIA SERV TECH - (Hourly)
B0085	ATTORNEY AT LAW OJ
40526	BOOKKEEPER (H-BANK)
92210	CEMENT MASON - (Daily)
13643	CERTIFIED APPLICATION DEV
13644	CERTIFIED DATABASE ADMIN

13641	CERTIFIED IT ADMIN (LAN)
13642	CERTIFIED IT ADMIN (WAN)
90648	CITY ELEVATOR OPERATOR (H-BANK)
90702	CITY LABORER DAILY RATE - (Daily)
21744	CITY RESEARCH SCIENTIST - (Annual)
10250	CLERICAL AIDE (H-BANK)
10251	CLERICAL ASSOCIATE (H-BANK)
56056	COMMUNITY ASSISTANT (H-BANK)
56058	COMMUNITY COORDINATOR (H-BANK)
13620	COMPUTER AIDE (H-BANK)
13621	COMPUTER ASSOCIATE - OPERATOR (H-BANK)
13631	COMPUTER ASSOCIATE - SOFTWARE-(Hourly)
13615	COMPUTER SERVICE TECHNICIAN (H-BANK)
13632	COMPUTER SPEC(SOFTWARE)
10050	COMPUTER SYSTEMS MANAGER (H-BANK)
31143	CONF INVESTIGATOR (OJ) - (Annual)
3114A	CONFIDENTIAL INVEST_(BOE) - (Annual)
90756	CONSTRUCTION LABORER - (Daily)
06198	COUNSEL BOE RETIREMENT - (Annual)
60888	CUSTOMER INFORMATION REPRESENTATIVE
92005	DAY RATE CARPENTER - (Daily)
91717	DAY RATE ELECTRICIAN - (Daily)
92706	DAY RATE FURN MAINT FINIS - (Daily)
90716	DAY RATE GLAZIER - (Daily)
90723	DAY RATE LOCKSMITH - (Daily)
91830	DAY RATE PAINTER - (Daily)
92235	DAY RATE PLASTERER - (Daily)
91915	DAY RATE PLUMBER - (Daily)
90735	DAY RATE ROOFER - (Daily)
92340	DAY RATE SHEET METAL WKR - (Daily)
91925	DAY RATE STEAMFITTER - (Daily)
91926	DAY RATE STEAMFITTER HLPE - (Daily)
91940	DAY RATE THERMOSTAT REPAI - (Daily)
06228	DEPUTY AUDITOR GENERAL - (Annual)
31144	DEPUTY INSPECTOR GENERAL - (31144I)
40542	DIR AUDIT & INVESTIGATION - (Annual)
91399	DIR DIVISION OF MAINTENAN - (Annual)
06523	DIR OF ARTWORKS (PUB SCH) - (Annual)
05103	DIR PLANT OPERATIONS - (Annual)
06520	DIRECTOR OF OPERATIONS (H-BANK)
10200	DISTRICT BUSINESS MANAGER (H-BANK)
90709	DOOR STOP MAINTAINER - (Daily)
E0773	ED ADMIN (CSA) (H-BANK)
12628	EDUC ANALYST (H-BANK)
12750	EDUC ANALYST TRAINEE
10245	EDUC MANAGEMENT ASSOCIATE
12633	EDUC OFFICER (ANNUAL)
1263A	EDUC OFFICER (UFT) (H-BANK)
06773	EQUAL RIGHTS COMPLIANCE S - (Annual)
06566	EXAMINING ATTORNEY - (Annual)
95005	EXEC AGENCY COUNSEL
90510	EXTERMINATOR - (Annual)
91415	GRAPHIC ARTIST - (Annual)

10069	HEALTH SERVICE MANAGER (H-BANK)
06313	INTERPRETER (BOE)(Hourly)
31105	INVESTIGATOR (H-BANK)
40925	INVESTMENT ANALYST - (Annual)
92610	MACHINIST - DAILY
92611	MACHINIST HELPER (H-BANK) - DAILY
40502	MGT AUDITOR - (ANNUAL)
40501	MGT AUDITOR TRAINEE - (Annual)
91212	MOTOR VEHICLE OPERATOR (H-BANK)
06216	OCCUPATIONAL THERAPIST
11702	OFFICE MACH AIDE (H-BANK)
56057	PARENT COORDINATOR (H-BANK)
06218	PHYSICAL THERAPIST
10124	PRINCIPAL ADMINISTRATIVE ASSOCIATE (H-BANK)
12158	PROCUREMENT ANALYST (H-BANK)
60621	PROGRAM PRODUCER (H-BANK)
34173	QUALITY ASSUR SPEC BLDG R - (Annual)
34176	QUALITY ASSURE SPEC FOODS - (ANNUAL)
34183	QUALITY ASSURE SPEC-TRANS - (ANNUAL)
90733	RADIO REP MECH DAILY RATE - (Daily)
60910	RESEARCH ASSISTANT (H-BANK)
54511	SCH LUNCH LOADER - (Annual)
06745	SCHOOL BUSINESS MANAGER (H-BANK)
90737	SCHOOL EQUIP MAINTAINER
54483	SCHOOL FOOD SERV MGR - (Annual)
54503	SCHOOL LUNCH AIDE - (Annual)
56061	SCHOOL NEIGHBORHOOD WORKER (H-BANK)
82901	SCHOOL PLANT MANAGER - (Annual)
12832	SECRETARY - COMMUNITY SCHOOL BOARD (H-BANK)
10252	SECRETARY (H-BANK)
09880	SECRETARY TO CHANCELLOR - (Annual)
06655	SECY TO DEP CHANC (BOE)
33761	SERVICE INSPECTOR - (ANNUAL)
06581	SIGN LANGUAGE INTERPRETER- Hourly
13304	SPEC ASSIST TO CHANCELLOR - (Annual)
09879	SPEC ASST TO CHANCELLOR - (Annual)
13243	SPECIAL ASSISTANT RESEARCH AND EVALUATION
06550	SPECIAL COMMISSIONER SCI - (Annual)
20126	SR ESTIMATOR-ELECTRICAL - (Annual)
20127	SR ESTIMATOR-GEN CONSTRUC - (Annual)
20128	SR ESTIMATOR-MECHANICAL - (Annual)
06217	SR OCCUPATIONAL THERAPIST
06219	SR PHYSICAL THERAPIST
50910	STAFF NURSE (H-BANK)
12200	STOCKWORKER (H-BANK)
56073	SUBSTANCE ABUSE PREVENTION & INTERV SPEC (H-BANK)
13616	SUPERVISING COMPUTER SERVICE TECHNICIAN (H-BANK)
51241	SUPERVISING THERAPIST
5124A	SUPERVISING THERAPIST(5124A)
91310	SUPERVISOR - (Annual)
11704	SUPERVISOR OF MACHINE
34216	SUPV MECH INSTALL - (Annual)
90774	SUPV OF MECH DAILY RATE - (Daily)

06165	SUPV OF NURSES
60820	SUPV OF SCHOOL SEC (UFT) - (Annual)
12202	SUPV OF STOCK WORKERS - (Annual)
34205	SUPV-ELECT INSTALL & MAIN - (Annual)
34221	SUPV-MECH INSTALL & MAINT - (ANNUAL)
20247	TELECOMM ASSOCIATE (VOICE - (Annual)
20249	TELECOMM SPECIALIST (VOIC - (Annual)
1262F	ASSOCIATE STAFF ANALYST
RFWKN	F/T FAMILY PARAPROFESSIONAL
RGRLN	F/T GROUP LEADER
RHSAN	F/T HEALTH SERVICE AIDE
RMTFN	F/T MOBIL TASK FORCE
RSGDN	F/T SCHOOL GUARD
RSLHN	F/T SCHOOL LUNCH HELPER
RSRAN	F/T RECREATIONAL ASST
RSSLN	F/T SENIOR SCHOOL LUNCH HELPER
RSSON	F/T SCHOOL SAFETY OFFICER
RSUDN	F/T SUPERVISOR SCHOOL AIDE
SAIDN	OCC SCHOOL AIDE
SCCAN	OCC COMMUNITY ATTENDANT
SFIAN	OCC FILM INSPECTOR ASSISTANT
SHSAN	OCC HEALTH SERVICE AIDE
SSGDN	OCC SCHOOL GUARD
SSLHN	OCC SCHOOL LUNCH HELPER
SSRAN	OCC RECREATIONAL ASST
SSSLN	OCC SCHOOL LUNCH HELPER
SSUDN	OCC SUPV SCHOOL AIDE
AEPFP	ADULT FIELD BASED ED PARA
AEPOP	ADULT OFFICE BASED ED PARA
AREPP	ANNUAL EDUCATION PARA
ARTAP	ANNUAL REG TEACHER AIDE PARA.
HREPP	P/T ED PARA.
PSOEP	PER SESSION ONLY ED PARA.
SREPP	OCC ED PARA.